

## Probus Club of Breakfast Point Outings Policy

This policy applies to Outings of the Probus Club of Breakfast Point.

Members will have preference in booking where an outing has a limited number of places. If places are still available on a specified date, then members may invite guests. Members will be advised when this situation arises.

Bookings for outings will only be accepted if accompanied by the required payment or by other electronic means if available. Payment, rounded up to the nearest \$5 will be accepted in cash or cheque in a Probus supplied envelope. No change will be given. A separate envelope should be used for each outing.

Where a waiting lists is maintained, no payment will be taken from those on the waiting list until a place becomes available.

Refunds may not be possible unless a replacement participant is found. In some cases, refunds may be made depending on the terms of bookings with third parties. Specific refund conditions applying to particular outing will be advised.

If the advertised cost of an outing is reduced by more than \$5, a refund will be made.

Persons participating in outings with the Probus Club of Breakfast Point undertake that they:

- are fully responsible for the state of their health and will do all that is necessary so as not to place other participants under stress or duress or to put them in danger because of the state of their health or behaviour;
- are to the best of their knowledge, fit enough to undertake the tour activity and agree to advise the leader immediately should their state of health change;
- declare that they will only participate in activities where they ae physically capable.

In the case of any accident, illness or emergency the Probus Cub of Breakfast Point will attempt to contact the person/s nominated by the participant.

Where possible a record of members and visitors attending an approved outing will be maintained and any incidents/accidents/injuries be recorded.

Probus Comprehensive Insurance covers members. The Club annually purchases Insurance for up to ten (10) visitors at any one time attending or participating in a recognised Probus activity (age restrictions may apply). This decision is reviewed annually at the time Capitation fees are paid to Probus South Pacific Inc.

The Committee has been delegated the authority to approve recommended outings proposals before they are put forward to members. The Committee is to be advised of any Free of Charge benefits being offered and will take these into consideration when approving an outing. Participants will be advised of such benefits and how they will be managed.