



Probus Club of Breakfast Point Inc
Venue: BP Community Hall

ANNUAL GENERAL MEETING 2023
11am Thursday 9 March 2023
AGENDA

1. Welcome to members and guests
2. Apologies
3. Confirmation of the Minutes of the 2022 AGM
4. Business arising from the Minutes of the 2022 AGM
5. Correspondence – PSPL notification of Capitation Fee
6. Annual Report – was distributed with the notice of the AGM and included the Auditor’s Statement
7. Presentation of the audited Annual Financial Statement – included in the Annual Report
8. President’s address and thank you to outgoing Committee members
9. All Management Committee positions declared vacant by the President
10. Confirmation of Office Bearers for 2023-2024
 - 10.1.1. President
 - 10.1.2. Vice President/President Elect
 - 10.1.3. Vice President
 - 10.1.4. Secretary
 - 10.1.5. Treasurer
 - 10.1.6. Care & Support
 - 10.1.7. Communications Officer
 - 10.1.8. Groups Convener
 - 10.1.9. Guest Speaker Coordinator
 - 10.1.10. Membership Officer
 - 10.1.11. Outings Coordinator
 - 10.1.12. Ex Officio Position Immediate Past President
 - 10.1.13. Assistant Membership Officer
 - 10.1.14. Assistant Secretary
 - 10.1.15. Assistant Treasurer

- 11.** Induction of President for 2023/24 and presentation of regalia
- 12.** Handover of the meeting to the incoming President
- 13.** Confirmation of Auditor for 2023/20234
- 14.** Confirmation of Secretary as Public Officer for 2023/2024
- 15.** General Business for AGM
 - 15.1 Set annual membership fee \$35
 - 15.2 Set joining fee for new members \$20
 - 15.3 Membership cap to remain at 250
- 16.** Close of AGM